



ANNEX “C”

DATA PRIVACY INFORMED CONSENT FORM
 (HRMDO Process)

In compliance with Republic Act No. 10173 or the Data Privacy Act of 2012, this consent form informs you about the collection, use and disclosure of your personal data by the Human Resource Management and Development Office (HRMDO). Your information will only be processed for legitimate purposes, specifically for program accreditation, certificate of program compliance and verification requests from private companies, other government agencies, and professional organizations.

The following data may be shared when necessary:

- Full Name
- Employee ID Number
- Position, Department and Employment Status
- Educational Qualifications (Transcript of Records, Diploma, and Professional Licenses
- Service Records / Work History
- Other employment-related documents required for the above stated purposes

I have read and understood the contents of this consent form. I voluntarily grant my consent to the Human Resource Management Office to collect, process, and share my personal data for the limited purposes specified above.

Signature over Printed Name of the Employee

Date : _____

Place : _____

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